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## Rush-Henrietta Central School District

www.rhnet.org

September, 2017

Dear Parents and Guardians of our Seniors:

Your student has been working for many years, toward an important goal – graduation. We look forward to celebrating that achievement on Friday, June 22, 2018. In the meantime, we are here to support your student with navigating the post-secondary planning process. Naviance Family Connection, our personal web pages and the Counseling Center web page are all excellent resources that can be used to help with this process. All can be accessed through the main district web page. Listed below are the additional materials in this packet. Please review them carefully, as they all play an important role in the planning process.

### **Updated Transcript & Courses in Progress**

This is the official record of the coursework and exams your student has taken and is taking this year. It shows the cumulative six-semester average, the class decile placement, courses taken at U of R and/or RIT, and other pre-approved out of district coursework. PLEASE CHECK this document for accuracy and report any possible errors to the respective counselor as soon as possible. Any courses highlighted for the current year are courses your student MUST pass in order to graduate with the class in June at the RIT Gordon Field House. Please review this information with your student and keep it available for future reference.

### **Students' Rights and Responsibilities in the College Admission Process**

As a secondary school member of the National Association for College Admission Counseling, we agree to abide by their high ethical standards. Your family is expected to do the same. Please read and review this document as it is provided to protect your student and the integrity of the college admission process.

### **Transcript Request Form (green sheet)**

The *Green Sheet* is the official Rush-Henrietta Release of Information that must be completely filled out and signed by all appropriate parties in order for any application or transcript to be processed. (Family Education Rights and Privacy Act, 1979) A *Green Sheet* must be completed for each and every college/scholarship application. Most application documents will be submitted electronically, however, should there be any additional documents that colleges are requesting they must be accompanied by this form, and submitted to the counseling office. Additional forms are available in the counseling office.

### **Recommendation Request (pink sheet)**

Letters of recommendation from counselors, teachers or other adults will be required at many colleges. As some teachers will be writing a number of these, please allow three to four weeks for them to prepare a letter. More specific instructions regarding letters of recommendation are available on this sheet or by asking the school counselor.

### **College Application Procedures (blue sheet)**

The majority of student's applications will be processed electronically using the Common Application and Naviance Family Connection. There are specific steps that need to be taken in order for these systems to be linked and to ensure that the Counseling Center can submit materials in a timely fashion. Please follow these steps as you begin your application process. If you are not using the Common Application, please speak with your school counselor for additional instructions.



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## Rush-Henrietta Central School District

www.rhnet.org

### **Senior Timeline (yellow sheet)**

Throughout the process, students often ask what they should be doing at a particular time. This will give you month by month suggestions to guide you in the planning process.

### **Parent Brag Sheet (purple sheet)**

This is your opportunity to share with us anything and everything you want us to know about your student. This information, along with the facts we learn during the senior appointment and the input we gather from teachers and faculty will assist us in writing a comprehensive letter for your student. Please consider filling this out and return it to the respective school counselor.

### **SAT/ACT Prep Programs (gold pamphlet)**

This pamphlet will outline all of the SAT/ACT test dates, fees and information on preparing for these exams.

### **NCAA Instructions (yellow sheet)**

If you are an athlete who is considering playing a Division I or II sport, follow these directions to have your initial and final transcript submitted to the NCAA Eligibility Center.

### **Naviance Family Connection Instructions/E-News (blue sheet)**

Have you forgotten what Naviance Family Connection is, or how to login? This will give you a brief description of the program and login instructions. On the reverse side, find information on how to sign up for E-News through the College and Career Center.

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Counselors have, or will be meeting with all seniors in block 5 during the month of September in order to review senior year planning, timelines, future career plans, and the college and scholarship application processes. Once those sessions have concluded, we will be meeting with all seniors individually to review their transcripts, graduation requirements, and future educational and career goals. Shared information will assist us in writing letters of recommendation for colleges. Students are strongly encouraged to have an updated *resume* for this appointment and to complete the *senior appointment questionnaire* in Naviance. College applications will be processed *after* the senior appointment has taken place. *Early Decision* and *Early Action* applicants should schedule their senior appointment with their counselor as soon as possible. Parents are welcome to attend. All of the enclosed documents are also available through the College and Career Center web site: [www.rhnet.org/cc](http://www.rhnet.org/cc)

Congratulations to your family on reaching this milestone together. As always, feel free to contact us with any questions or concerns.

Sincerely,

Jeff Mangini  
585-359-5229  
[jmangini@rhnet.org](mailto:jmangini@rhnet.org)

Rae Carson  
585-359-5226  
[rcarson@rhnet.org](mailto:rcarson@rhnet.org)

Rush Henrietta Senior High School Request for High School Transcript

**\*\*PLEASE ALLOW 10 SCHOOL DAYS FOR PROCESSING\*\***

Name: \_\_\_\_\_

Counselor: \_\_\_\_\_

Best way to reach you (email address/cell phone number) \_\_\_\_\_

**COLLEGE/SCHOLARSHIP Name:** \_\_\_\_\_

REGULAR Adm.

ROLLING Adm.

EARLY ACTION

EARLY DECISION

**For ALL College/Scholarship Applications:**

Deadline: \_\_\_\_\_

I've added this to "Colleges I'm applying to" or "Scholarship applications" in Naviance Family Connection.

Yes, I do waive my rights to access my letters of recommendation, and I understand that I will never see any recommendation submitted by me or on my behalf

**If applying EARLY DECISION:**

\*I have completed and attached the required RH "Early Decision Agreement" (initial here) \_\_\_\_\_



\*Both my parent/guardian and I have signed & submitted the electronic Common App ED Agreement (initial here) \_\_\_\_\_

I have applied in the following manner (Please check the icon next to the college name in Naviance):

 Applied electronically through Common App 

 Applied electronically using college specific online application OR  Coalition Application

 Applied using the SUNY online application 

 Paper Application (school materials need to be sent by mail) 

\*If necessary, I have completed, attached or emailed ALL required forms, including those to be completed by counselor & provided the name & address of college/scholarship (initial here) \_\_\_\_\_

**I am requesting a counselor letter of recommendation**

I have asked my counselor in person to provide me with a letter of recommendation. I have provided him/her with an updated resume and any other additional requested materials (initial here) \_\_\_\_\_

**NCAA TRANSCRIPT REQUEST**

**BY SIGNING BELOW:**

I give permission for my counselor to verify my academic average, complete all required parts of the application and send to the above college/scholarship/organization (check all that apply):

Transcript, GPA, Decile  Test Scores\* (includes ALL SAT, ACT)  AP Scores (Unofficial)

**\*TEST SCORES ARE NOT OFFICIAL.** If your college requires "Official Scores", you MUST request and pay to have them sent directly from the testing agency. This can be done online: [www.collegeboard.org](http://www.collegeboard.org) (SAT/AP) or [www.Actstudent.org](http://www.Actstudent.org) (ACT)

Mid-year Grade Reports will be submitted to colleges beginning in February, ONLY PER STUDENT REQUEST. See Mrs. Leatzaw in the Counseling Office and fill out a (Blue) Request form starting in January.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature (if under 18)

\_\_\_\_\_  
Date




**FOR OFFICE USE ONLY:** Date Received \_\_\_\_\_ Date to Counselor \_\_\_\_\_

Counselor initial and date completed \_\_\_\_\_ Date Returned \_\_\_\_\_

Date to Carolyn/CCC \_\_\_\_\_ Date Mailed/Faxed/Emailed/Submitted \_\_\_\_\_

## Rush Henrietta Senior High School Request for High School Transcript

### Application Procedures

1. We strongly encourage you to APPLY ONLINE using the COMMON APPLICATION. Make sure your Naviance Family Connection information is updated based on ALL colleges you are applying to (electronic & paper)
  2. If you are applying online using the Common Application  or another electronic application , forms will be submitted by your counselor through Naviance Family Connection.
  3. Make sure your Naviance Family Connection account is linked to your Common Application account. See College Application Procedures or watch the video on the home screen of your Naviance account.
  4. If you are applying using a paper application , please submit all necessary materials with this sheet. Materials include:
    - a. A complete application
    - b. Check or money order
    - c. Any forms for counselor completion
    - d. Updated resume
    - e. Essays (if required)
  5. Complete the front side of this sheet authorizing release of transcript and specify any other information (test scores, letter of recommendation, etc.) to be released/sent to the colleges/scholarship programs. You will need a green sheet for EACH school or scholarship that you are applying to.
  6. Once you have submitted your application online or completely filled out your paper application, bring this form and any other necessary materials to Mrs. Leatzaw in the Counseling Center for processing.
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### OTHER IMPORTANT INFORMATION

- PAY ATTENTION TO DEADLINES! We highly encourage you to have all materials submitted before Thanksgiving break! \*\*We CANNOT guarantee anything submitted after December 8th will be processed in time to be sent to colleges before December break.
- Mid-year grades (7<sup>th</sup> Semester Report) are sent to the college only upon the request of the student. This is NOT done automatically. If you need these sent, please see Mrs. Leatzaw.
- It is your responsibility to notify the Counseling Center as soon as you receive a decision from any institution or scholarship program.
- Please let the Counseling Center know where you will be attending by May 1<sup>st</sup>
- Need help? Just ask! Your counselor will be happy to help you in any way they can!



# Rush-Henrietta Senior High School

## Instructions for Obtaining Teacher Recommendations

### Obtaining a Letter:

1. First, ask the recommender(s) for a letter IN PERSON. Don't email them. Don't just send the electronic request in Naviance. Remember, they are doing you a favor so give them the courtesy of a face to face interaction.
2. Log into your Naviance Family Connection account at [www.rhnet.org/navianceshs](http://www.rhnet.org/navianceshs)
  - Click on the **College Tab**, then choose **Letters of Recommendation**.
  - Choose **Add Request** and then choose your recommender from the dropdown menu.
  - You may individually choose the schools to which this will be sent, or you may choose "*All current and future colleges I add to my Colleges I'm Applying To list.*"
    - If you choose the all option, you should expect EVERY recommender to send to EVERY school.
    - Pay attention to how many recommendations each school requires and accepts. This could impact where you have certain people sending recommendations.
  - Add a personal note at the bottom if you feel you need to communicate any other information to this recommender.
  - Click **Submit Request**.
  - Repeat this process for any additional recommenders.
3. An electronic request will now be sent to your recommender. Back on the main letters of recommendation screen, you will now be able to see recommendation requests that have been sent. You will also be able to see the status of your letter: Requested, In Progress, Submitted or Canceled. This will help you monitor your recommendations and ensure they are submitted by the deadline.
4. Recommenders will then be responsible for uploading and sending the letter of recommendation directly to the institution.

### Other Information:

- Counselors are often required to send a letter of recommendation as part of a Secondary School Report. They are NOT counted in the number of recommendations that are allowed to a school. **You do not need to invite them in Naviance.** If you need a recommendation from your counselor, please ask them during your senior appointment and also check the box on the transcript release form (green sheet). Do not check the box on the green sheet without having a conversation with your counselor first.
- If you are using a recommender that does not work for Rush-Henrietta, please talk with your counselor so you can obtain information on how to proceed.
- If your school does not accept electronic submissions, please supply your recommenders with addressed stamped envelopes so they can send the recommendation directly to the institutions admissions office.

### Helpful Tips:

- **Give the recommender 3-4 weeks to prepare and write the letter.**
- Make sure you know how many recommendations a college expects and from whom. Double check your list for accuracy!
- Ask teachers who you think can speak about your academic abilities, potential success in college and your overall character. You want **at least** 1 strong academic reference.
- Make sure you enter all information carefully and accurately or your letter of recommendation will not be received by your colleges.
- Write a thank you note to the recommender for writing the letter on your behalf.
- If you have questions, just ask your counselor!

## College Application Procedures



- Unless applying **ONLY** to a community college, we strongly encourage and recommend that you use the **Common Application**. If you are using any other application (SUNY application, Coalition application, college specific applications) please see your School Counselor for more specific steps on how to proceed.
  - You must meet with your counselor for your senior appointment before anything will be processed. Make sure to submit all your application materials on **Common App** before turning in your transcript request form (green sheet) to Mrs. Leatzaw.
  - There is a short video on Naviance Family Connection that will also walk you through the steps 1 & 2 outlined below.
1. Create a Common Application Account
    - a. Go to [www.commonapp.org](http://www.commonapp.org)
    - b. Click **Apply Now** in the upper right corner, then **Create Account**
    - c. Fill in all required fields (**Use a personal email account. DO NOT USE YOUR DOCS EMAIL ACCOUNT**)
    - d. Login
    - e. Complete the FERPA Waiver:
      - i. Add at least 1 college to your **My Colleges** list
      - ii. Choose the **Common App** tab, and choose the Education portion on the left.
        - Add Rush-Henrietta as your high school and fill in the few questions following and save. You do not have to complete the entire education section!
      - iii. Once completed, go back to the **My Colleges** tab
      - iv. Choose one of your colleges
      - v. Choose **Recommenders and FERPA** on the left
        - **DO NOT** request recommendations from teachers or counselors in CommonApp. This will all be done through Naviance.
        - If you are having a coach or other recommender who does not work at the high school or one of the junior high schools write a recommendation, you **CAN** request it from them in Common App.
      - vi. Check all the appropriate boxes, sign and save
        - **Note: You have a choice to waive or not to waive your right. WE RECOMMEND YOU WAIVE YOUR RIGHT** (some recommenders will not write a letter if you do not waive your right).
  2. Log in to Naviance Family Connection: [www.rhnet.org/navianceshs](http://www.rhnet.org/navianceshs)
    - a. Log in using your username and password
    - b. Choose the **About Me** tab and check your profile under **Official Things** - make sure your date of birth, name and email address (**DO NOT USE YOUR DOCS EMAIL ADDRESS**) are the **same as what you entered in Common App** or it will not link properly. Contact your counselor if you need help changing this.
    - c. Next, choose the **Colleges** tab

- d. Click on **Colleges I'm applying to**
- e. Enter your Common App email and date of birth and choose **match**

**3. Add Colleges to your Naviance Family Connection Account**

- a. Once you have linked your Common App account, *many of your colleges may pre-populate*. However, if they do not, follow these instructions:
  - i. Under **Colleges I'm Applying To**, select **add to this list**
  - ii. Select the application type from the drop down menu (regular decision, early decision, etc.)
  - iii. Click "Look up" and type the name of the college in the search box
  - iv. Choose the right college that appears from the list and click add colleges (you may add more than one at a time!)
- b. MAKE SURE TO INDICATE WHETHER YOU ARE APPLYING VIA COMMON APP OR NOT!
  - i. Look at your completed **colleges I'm applying to list**
  - ii. Under the column **Applying via Common App?** it may read UNKNOWN next to some of the schools. If they are Common App exclusive, it will pre-populate for you. If they are not, click on the UNKNOWN link next to one of your schools. This should bring you to a list of all schools you are applying to that are on the common app. Please indicate whether you are using the Common App to apply to these schools or not.

- 4. If you will be requesting letters of recommendation, stay on the **Colleges** tab, and select the link for **Letters of Recommendation**. Make sure you have had face to face communication with this recommender prior to sending the request in Naviance.**
- a. Click on the link for **add request**
  - b. Using the drop-down menu select the teacher that will be submitting a recommendation on your behalf.
  - c. You may individually choose the schools to which this will be sent, or you may choose *All current and future colleges I add to my Colleges I'm Applying To list*.
    - Pay attention to how many recommendations each school requires and actually allows. You may not be sending every recommendation to every school.
  - d. An email will automatically be sent to your recommender to remind them that you have asked for a letter.
  - e. Repeat the process above for each additional recommender.
  - f. If you need a recommendation from your counselor, please ask them during your senior appointment and also check the box on the transcript release form (green sheet). The counselor recommendation is part of the secondary school report and does not count as part of your allowed number.
  - g. If you need a recommendation from someone outside of Rush-Henrietta, see your counselor about the steps for this process.

- 5. Fill out your application(s) in their entirety. Once you have submitted your application(s) you must fill out a transcript release form (green sheet) for every college to which you are applying. Without that form, we are not authorized to send any of your records on your behalf, nor will we know that you have actually applied.**

- 6. Be sure that any schools to which you are applying or have applied to are listed in your Naviance Family Connection account or we will be unable to send your records.**



# SENIOR YEAR TIMELINE

## 2017-2018



### SEPTEMBER/OCTOBER

- **Update your resume/activity sheet.** Be sure to bring this to your senior appointment if not completed in Naviance.
- Complete survey on Naviance prior to senior appointment.
- Meet with your counselor for your senior appointment. At this session, your counselor will discuss graduation requirements, post-high school plans and other pertinent topics. If considering applying Early Decision or Early Action, make your senior appointment early to discuss this option and how to proceed. Be ready to ask questions!
- If you are applying Early Decision, start preparing your application now and be aware of the Early Decision deadline, which is usually in October or November. **The Counseling Center staff requires 10 school days plus mailing time, to process applications.** Take this into consideration in order to meet the college deadline.
- Attend **Financial Aid Night** sponsored by the SHS Counseling Center on September 19, 2017 at 7pm.
- Visit [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov) and register for a FSA ID. Your parent/guardian must also register for a FSA ID.
- As soon after October 1<sup>st</sup> as possible, complete your FAFSA online and any additional forms required by the college. List the code numbers for the colleges you want to receive the information. **Don't assume that you won't receive any aid; apply for financial aid and let the professionals make that decision.**
- If you have not taken the SAT and/or ACT, or you think you can improve your test scores by retaking these tests, plan to take them again in the fall. Please plan to register online for these exams. **Pay attention to registration deadlines and the photo requirement.**
- Register for the December SAT (Subject) tests if the colleges to which you are applying require them.
- Read the instructions on college applications thoroughly to find out what information is required (test scores, essays, recommendations, etc.) and when it must reach the college.
- Become familiar with the SHS Counseling Center college application procedures.
- Attend visits with college admissions representatives scheduled in the College & Career Center and be prepared with questions. All college visits to the high school are posted in Naviance Family Connection. Check for updated information throughout the year and sign-up in Naviance Family Connection.
- Create a complete checklist of test registration deadlines, fees, test dates, college application deadlines, and scholarship deadlines.
- Attend college fairs and college nights in the area. **The Marketplace Mall College Fair** is on Wednesday, September 27, 2017 from 6:30 pm-8 pm.
- Give recommendation requests to teachers who will write a supportive letter recommending you as a capable student ready to do college work. Be sure to give them ample time to prepare this letter. ***Procrastination on your part does not constitute an emergency on theirs!***



## NOVEMBER



- If your college has a **January 1 application deadline**, get your application materials **submitted** to the Counseling Center **no later than December 8, 2017**. We **CANNOT guarantee a request submitted after this date will be processed in time to be sent to colleges before December break**.
- Complete your applications and bring green sheets and application materials to the Counseling Center at least **10 school days**, in advance of the college application deadline.
- Ask a teacher or counselor to proofread and critique your college essays.
- Investigate sources of Financial Aid: College & Career Center, *The Counseling Connection*, the intended school, and Web sites.
- Check Naviance Family Connection and *The Counseling Connection* newsletter for an updated list of scholarships for which you may be eligible. Applications are available in the College & Career Center and on Naviance Family Connection.

## DECEMBER



- Remind teachers that your recommendations are due soon.
- Complete any remaining applications with due dates in January and February.
- Some colleges (mostly private schools) require a second form, the CSS PROFILE (an additional financial aid document). Check the colleges for their deadline dates. There is a registration fee of \$25 plus a \$16 charge per college.



## JANUARY



- To request mid-year grades be sent to colleges to which you have applied, see Mrs. Leatzaw in the Counseling Office.
- Continue to work hard and maintain your grades.

## FEBRUARY

- Continue to investigate and apply for scholarships.
- If you still haven't visited all of the colleges to which you have applied or been accepted, plan to visit during break.

## MARCH

- Maintain your grades - all colleges request final transcripts.
- Continue to apply for scholarships and checking other financial aid possibilities.



## APRIL



- If you can't decide between schools that have accepted you, plan to visit the schools again. Be sure to talk to current students about their experiences. If financial aid figures enter into your decision, ask the colleges that accepted you to explain their offers thoroughly.
- Be sure that you meet all deadlines for acceptance, deposits, housing, etc. If you fail to meet a deadline, you may lose your acceptance.
- May 1 is the national deadline for colleges to allow you to make a final decision. If a college has requested a non-refundable deposit or decision regarding your choice, before you have heard from all schools, request in writing, an extension until May 1. Any questions, see your counselor immediately.
- Once you have decided which college you will be attending, let that college know. Also, inform other colleges that have admitted you that you have accepted elsewhere, so that they may open up your place for someone else.



## MAY

- Inform and make a deposit at one college. **Make sure this is done by May 1.**
- Complete Senior Survey through Naviance Family Connection to inform your counselor of your final decision.
- Once you have been admitted, don't slack off academically. **All acceptances are based upon successful completion of your high school program.**

## JUNE/JULY

- **Final transcripts will be sent according to the information you provide on your Senior Survey.** Be sure you have updated your college acceptance information.
- **Have a safe and enjoyable graduation. Be proud of your accomplishments!**
- **Enjoy your summer!**



Student Name: \_\_\_\_\_

**PARENT "BRAG" SHEET**  
**Class of 2018**

Dear Parent/Guardian,

We would appreciate any additional insights you are willing to share with us. You know your child better than anyone. Input from you can be very helpful to us when we are requested to write a letter of recommendation about your child. If you prefer, call your child's counselor to share information.

1. What do you consider to be your students's outstanding accomplishments during the past three or four years? Why did you select these as most important?

2. In what areas has your student shown the most development and growth during the past three or four years?

3. What do you consider to be his/her outstanding personality traits?

OVER →

4. If you had to describe your son/daughter in 5 adjectives, what would they be? Why?

5. Are there any unusual or personal circumstances that have affected your student's educational or personal experiences?

6. Is there any additional information you would like us to know about your student?

## Web Sites Providing Free Test Preparation

For links to many sites offering free test preparation, visit the R-H College & Career Center Web page at [www.rhnet.org/cc](http://www.rhnet.org/cc). Select "Helpful Links," then "Testing."

### 4Tests

[www.4tests.com](http://www.4tests.com)

### ACT

[www.act.org](http://www.act.org)

### I Need A Pencil

[www.INeedAPencil.com](http://www.INeedAPencil.com)

### March 2 Success

[www.march2success.com](http://www.march2success.com)

### Majortests.com

[www.majortests.com/sat](http://www.majortests.com/sat)

### Number2.com

[www.number2.com](http://www.number2.com)

### SAT (Scholastic Assessment Test)

[www.satcollegeboard.org/practice](http://www.satcollegeboard.org/practice)

### PSAT (Preliminary SAT/National Merit Scholarship Qualifying Test)

[www.collegeboard.com/psat](http://www.collegeboard.com/psat)

### Mometrix Academy

Offers video review for SAT

[www.mometrix.com/academy/sat-test/](http://www.mometrix.com/academy/sat-test/)

### TOEFL (Test of English as a Foreign Language)

[www.ets.org/toefl](http://www.ets.org/toefl)

### Varsity Learning Tools

[www.varsitytutors.com/practice-tests](http://www.varsitytutors.com/practice-tests)

Rev. 6/17

## SAT/ACT Schedule 2017-2018

Registration is only available online:  
[www.collegeboard.org](http://www.collegeboard.org)  
[www.actstudent.org](http://www.actstudent.org)

R-H CEEB Code: 332340

### SAT Reasoning Test and SAT Subject Tests

Register online at [www.collegeboard.org](http://www.collegeboard.org)

SAT Date	Registration Deadline	Late Registration Deadline
August 26, 2017	July 28, 2017	August 15, 2017
October 7, 2017	September 8, 2017	September 27, 2017
November 4, 2017	October 5, 2017	October 25, 2017
December 2, 2017	November 2, 2017	November 21, 2017
March 10, 2018*	February 9, 2018	February 28, 2018
May 5, 2018	April 6, 2018	April 25, 2018
June 2, 2018	May 3, 2018	May 23, 2018

\*SAT only, no Subject Tests given on this date.

The registration fee for the 2017-2018 SAT Reasoning Test is \$60.00.

The registration fee for the SAT Subject Tests is \$26.00.

The late registration fee is an additional \$29.00.

Scores are available about 4 weeks after the test is administered.

### ACT Registration

Register on-line at [www.actstudent.org](http://www.actstudent.org).

ACT Date	Registration Deadline	Late Registration Deadline
September 9, 2017	August 4, 2017	August 18, 2017
October 28, 2017	September 22, 2017	October 6, 2017
December 9, 2017	November 3, 2017	November 17, 2017
April 14, 2018	March 9, 2018	March 23, 2018
June 9, 2018	May 4, 2018	May 18, 2018

The registration fee for the 2017-2018 ACT is \$46.00.

The fee for the ACT Plus Writing is \$62.50.

Late registration fee is \$29.50.

Scores are available 2 - 8 weeks after test is administered.



Rush Henrietta  
Senior High School

2017-2018

## SAT / ACT / PSAT Prep Programs

*Where to find test preparation and practice*



Rush-Henrietta  
Central School District  
College & Career Center  
1799 Lehigh Station Road  
Henrietta, NY 14467  
For more information,  
please contact:  
Kathleen Curry  
[kcurry@rhnet.org](mailto:kcurry@rhnet.org)  
Phone: 585-359-5222

**R.I.T. Science Technology Entry Program (S.T.E.P)**

Instruction by Iglesia Educational Center at Rush-Henrietta Sr. High School  
6 weeks, Spring session only/prepare for May SAT

\*must be a registered S.T.E.P student\*

Call 359-5259 for details.

**Cost FREE**

**ATLAS Test Prep**

www.atlastestprep.com

**Chariot Learning**

2425 Clover Street  
Rochester, NY 14618  
(585)466-4022

**Genesee Community College**

GCC Lima Campus  
582-1226

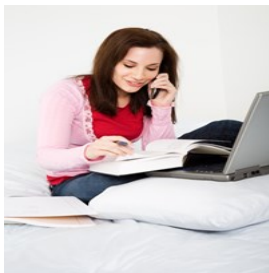
**Kaplan**

1544 Mt. Hope Ave.  
Rochester, NY 14620  
1-800-KAP-TEST

[www.kaptest.com/college/SAT/SAT-prep-courses.html](http://www.kaptest.com/college/SAT/SAT-prep-courses.html)

**Professional Tutoring Service**

244-9155  
www.protutoringservices.com



**The SUNY Rochester Educational Opportunity Center (REOC)**

offers a free class to prepare high school juniors and seniors to take the SAT Reasoning Test. Seating is limited. Please call ahead for application and more information.

Monday and Wednesdays, 5 - 8 p.m.

161 Chestnut St.  
232-2730 x 273

**RIT - Academic Support Center**

RIT Monroe Hall, 2080 bldg. 15  
475-6682

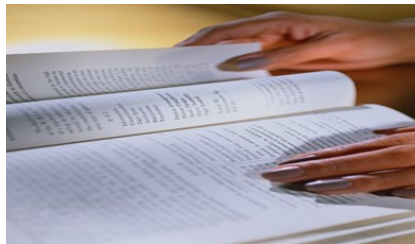
Math: \$165  
Verbal: \$165  
Combined: \$330

**R-H Continuing Education Office**

R-H Senior High School, 359-7805  
Spring session - Courses are offered for students to learn test-taking techniques for both the math and verbal sections of the SAT. The cost of the class includes the textbook. Information is available by phone at 359-7805.

**Sylvan Learning Center**

3300 Monroe Avenue  
385-9480 (8-week program, call for schedule)  
www.educate.com



Students are encouraged to borrow test-prep resources from the Rush-Henrietta College & Career Center.

Sample titles are listed below:

- ACT (Barron's)
- ACT 36: Aiming for Perfection
- ACT Cram Plan (Cliff Notes)
- ACT Demystified
- Cracking the ACT (Princeton Review)
- Cracking the PSAT (Princeton Review)
- Cracking the SAT(Princeton Review)
- Fast Track SAT & PSAT
- How to Prepare for the SAT (Barron's)
- Master Writing for the SAT
- Official Study Guide for all SAT Subject Tests
- Panic Plan for the ACT
- Panic Plan for the SAT
- Preparing for the SAT in Critical Reading & Writing
- Preparing for the SAT in Math
- Procrastinator's Guide to the ACT
- PSAT/NMSQT(Barron's)
- PSAT/NMSQT Flash
- PSAT/NMSQT (Kaplan)
- Real ACT Prep Guide
- SAT (Barron's)
- SAT Cram Plan (Cliff Notes)
- SAT 2400 in Just 7 Steps
- Up Your Score: The Underground Guide to the SAT

Resources to help prepare for the ACT, SAT, and PSAT can also be purchased at area bookstores.



## How to register with the NCAA Eligibility Center

If you want to play NCAA sports at a Division I or II school, you need to meet certain [academic standards](#) and be certified as an [amateur athlete](#). The NCAA Eligibility Center will evaluate your academic and athletic experiences based on information you provide through your eligibilitycenter.org account. The NCAA Eligibility Center also offers a profile page for students planning to compete at Division III, or students who don't yet know where they want to compete.

Your eligibilitycenter.org account or profile page contains all the information you need to begin your NCAA experience. Allow at least 30 minutes to register completely. Your information will be saved if you need to leave the registration process and return at a later time.

### Before you register, make sure you can provide the following:

- Email address where we can send an account creation email. Students should use an email they check frequently and will have access to after high school.
- Basic education history, including a list of all high schools or secondary schools you have attended.
- Your sports participation history, including details about any teams with which you have practiced or played or events in which you competed, as well as information about any individuals that have advised you or marketed your skills.
- Payment. The registration fee is \$80 for students from the United States and its territories, and Canada. The registration fee is \$135 for students from all other countries. You must pay online by debit, credit card or e-check. Some students may be eligible for a fee waiver.

### Registration Steps

1. Visit eligibilitycenter.org and select the "Register" arrow on the homepage.
2. Read both account descriptions and decide which account to register for.
3. If you plan to compete at an NCAA Division I or II school, select the "Create an Account" button.
4. If you plan to compete at an NCAA Division III school, or you aren't sure where you want to compete, select the "Create A Profile Page" button.
5. You will be prompted to enter your email address to create an account or profile. Be sure to provide an email that will be active even after you complete high school.
6. Check your inbox for an email containing your verification code. If you don't receive the email within 30 minutes, you may need to check your Spam or Junk folders.
7. Click the link in the verification code email to return to eligibilitycenter.org. Enter your verification code and complete the Account, Basic Information and Contact pages. If you are creating an account for a student-athlete, please use the student-athlete's information.



8. If you created a Certification Account, you will be prompted to pay the registration fee (\$80 for U.S. students, \$135 for international students). You have 30 days after receiving your verification code to pay before your account is dropped from the system.
9. After submitting payment, return to your Dashboard to complete your registration.
10. Answer the Schools and Sports questions with your most recent information. Once you have completed a page of questions, select the "Continue" button to proceed to the next page. If you need to return to previous page, select the "Back" link under the "Continue" button.
11. After completing your Schools and Sports information, check your Dashboard. This page contains information about your status, next steps and any tasks you need to complete.
12. You will receive an email from the NCAA Eligibility Center when we assign you a new task. Be sure to respond to each task as quickly as possible so we have all the information we need to certify you. We will not begin your certification until it is requested by an NCAA school.
13. If you haven't done so already, ask the ACT or SAT to send your test scores to the NCAA Eligibility Center using code **9999**. You may also use this code to send scores directly to us when you register for future SAT or ACT tests.
14. After you finish your sixth semester of high school (the junior year for most students), ask your high school counselor to submit your transcript to the NCAA Eligibility Center. This allows us to evaluate your account and let you know if there are any issues you need to fix before your evaluation.
15. If you graduate high school in May, you may log in to your [eligibilitycenter.org](http://eligibilitycenter.org) account after **April 1** of your senior year to request your final amateurism certification. If you graduate in December, you may request your final amateurism certification after **October 1** of your senior year.
16. Once you graduate, ask your high school counselor to submit your final transcript with proof of your graduation to the NCAA Eligibility Center.





**Success Starts with a Plan!**  
**In a world of options, students need a road map to success.**

## **Naviance Family Connection**

We are pleased to offer our students and families access to **Naviance Family Connection!** We are using this tool with students in grades 6-12 to assist in career development and college planning. This web-based program will complement the annual guidance reviews, classroom presentations, on-line educational videos, and college information sessions which counselors will continue to offer students.

Students will work with this program throughout the school year in classroom lessons provided by their school counselors. Parents are encouraged to sign on to Naviance Family Connection with their students to do some exploring on the site. Naviance Family Connection will be essential in exploring careers, majors, colleges, scholarships, and so much more.

Students and parents will be able to:

- Receive important news about college visits, college fairs, and college and career related events
- Contact counselors directly by e-mail
- Access comprehensive college, career, and scholarship information
- Explore career interests through a career interest profiler
- Explore personality type and learning style
- Create and update an activities résumé

How to get into your account:

Go to: [www.rhnet.org/navianceshs](http://www.rhnet.org/navianceshs)

Student's username and passwords are as follows:

User Name: Last Name + First Initial + Graduation Year

Password: student number

*Example: Jane Doe, Class of 2018*

*UserName: DoeJ18*

*Password: 123456*



All students and parents are encouraged to use this program as decisions are made regarding post-high school planning.

Questions? Please contact Mr. Jeff Mangini at [jmangini@rhnet.org](mailto:jmangini@rhnet.org) or 359-5229.

# College & Career Center E-News

Don't miss out on any opportunities!

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1. Go to [www.rhnet.org](http://www.rhnet.org)
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*(or give your email address to Mrs. Curry in the College & Career Center or at [kcurry@rhnet.org](mailto:kcurry@rhnet.org) or 359-5222)*